

***Ministerial Enrichment Request  
(Continuing Education)***

\_\_\_\_\_ *Pastor Requesting* \_\_\_\_\_ *Date*

I request permission to use my pastoral enrichment fund to  
[Fill out the appropriate section – either A or B]:

A. Attend \_\_\_\_\_ from \_\_\_\_\_  
(Seminar) (Date)  
to \_\_\_\_\_ in \_\_\_\_\_.  
(Date) (Place)

This training will sharpen my skills in the area of

\_\_\_\_\_. I request to use

\$\_\_\_\_\_ to cover the following expenses:

Registration \$\_\_\_\_\_

Travel \$\_\_\_\_\_

Per diem \$\_\_\_\_\_

Lodging \$\_\_\_\_\_

B. Purchase Professional Resources (books, materials, software)

[Itemize resources & costs below]:

\_\_\_\_\_

For a total cost of \$ \_\_\_\_\_

This resource will enhance my skills in the area of

\_\_\_\_\_

Approved by AdCom \_\_\_\_\_ Date \_\_\_\_\_