



Kentucky-Tennessee Conference Evangelism Budget Request Form

Submit by October 1 for the upcoming calendar year

The cycle of evangelism has often been compared to farming. The General Conference Sabbath School and Personal Ministries Department has created the GROW Your Church initiative which uses the agricultural method of soul-winning taught by Jesus, emphasizing evangelism as a process and not merely an event. We have developed this new Evangelism Budget Request Form based on this GROW model.

Jesus illustrated ongoing evangelistic activity using the harvest cycle. He spoke the parable of the sower in which the seed represented the Word of God and the soil represented the heart (see Luke 8:11, 12, 15). And He referred to the great body of humanity as “fields” that were “already white for harvest” (John 4:35). Following the growth model of Jesus, we can break down the process of making disciples into five essential phases:

1. **PREPARE** the soil of the heart with friendship and service.
2. **PLANT** the seed with spiritual conversations or with literature and media.
3. **CULTIVATE** spiritual interest with ongoing Bible studies.
4. **HARVEST** decisions with appeals to follow Christ and be baptized.
5. **PRESERVE** the harvest with ongoing discipleship of new members.

For a church to really grow, it needs strong evangelistic activity in EVERY PHASE of the disciple-making process. Therefore, every local church is encouraged to set five ministry goals:

1. Church-wide Community Ministries—*Prepare*
2. Active Literature and Media Ministries—*Plant*
3. Vibrant Bible Study Ministry—*Cultivate*
4. Regular Public Evangelism—*Harvest*
5. Systematic Discipleship Ministry—*Preserve*

Go to grow.adventist.org for valuable resources, training videos and guides, and a customizable logo and banner to help your church implement the above ministry goals and develop a culture of disciple-making with sustainable growth. May the Lord give you fruit from your labors and GROW Your Church!

IMPORTANT: *You no longer need to complete a minimum number of preparatory items in order to qualify for funding. However, we highly encourage your church to complete as many as practically possible to increase the success of your evangelistic efforts.*



Suggested Preparatory Items



PREPARE:

- 1. Schedule a spiritual revival series for your church.
- 2. Implement a personal prayer and friendship plan.
- 3. Discover local community needs.
- 4. Develop programming to help meet those needs.



PLANT:

- 1. Establish an active literature ministries team.
- 2. Hold a spiritual bridging event.
- 3. Implement a discipleship process where members receive ongoing training in spiritual disciplines, ministry, outreach, and disciple-making.



CULTIVATE:

- 1. Develop an active Bible Study Ministry.
- 2. Create an organized and active prayer ministry.
- 3. Institute a small group ministry.



HARVEST:

- 1. Plan a reaping series!
- 2. Send a personal invitation to each person in your interest file.
- 3. Facilitate relationship building components within the reaping series.



PRESERVE:

- 1. Recruit experienced and responsible members to serve as mentors to newer members.
- 2. Work with your worship committee or church board to ensure your church provides a warm, friendly environment on Sabbath mornings where guests and members are welcomed, served, and cared for with 5-star hospitality.
- 3. Develop an intentional process for reclaiming former or inactive Adventists.
- 4. Guide your church leadership team through a strategic planning process where they can define their vision / mission / goals.
- 5. Have your church go through a conflict resolution / reconciliation (Peace Maker) process.





FUNDING POLICY

- The conference will fund up to 80% of the total cost of public reaping meetings, while the local church is expected to contribute the balance (anticipated offerings can go towards the church's portion).
- The following Regular Appropriation maximums will apply:
 1. Up to \$5,000 for a Lay Campaign of at least 10 sessions.
 2. Up to \$7,000 for a Pastor's Campaign of at least 10 sessions.
 3. Up to \$10,000, for a Conference or Union Evangelist Campaign if the meeting is held in the church.
 4. Up to \$12,000, for a Conference or Union Evangelist Campaign if the meeting is held in a public hall.

NOTE: *In regard to these distributions, consideration will be given to factors such as local church growth trends (tithes, attendance, baptismal growth, and number of baptisms during previous reaping series) and the local demographic context and population base. Requests for larger amounts will be considered by the Evangelism Committee on a case-by-case basis by special request.*

- The conference will also fund up to 80% of approved outreach "bridging" events (up to a cumulative funding cap of \$1,250 per year) that are designed to serve the community and attract interests to a reaping event. *Please Note: This funding is contingent on a reaping meeting occurring within 12 months of the bridging event.*
- The budget amount approved by the Evangelism Coordinator and ADCOM (up to 80% of the total cost of the public reaping meetings) is available upon request 30 days before the opening session. The church is responsible for paying all bills related to each event.
- The following reports must be submitted within 30 days of the final session of the event (these report forms can be found at kytn.net/ministerial):
 1. The **Advertising/Attendance Report** which includes total attendance, Adventist and non-Adventist attendance and what influenced the decision of non-Adventists to attend, must be submitted to the Evangelism Coordinator's office by the pastor within 30 days of the final session of the event. This is now part of the Final Evangelism Series Report.
 2. The **Baptisms Report**, providing the results of the meeting, is to be sent to the Evangelism Coordinator's office by the pastor within 30 days of the final session of the event.
 3. The **Final Financial Report** should be sent to the Treasurer's office by the event treasurer within 30 days of the final session of the event if conference appropriation is over \$3,000.
 4. No funds for other events or pastor's equipment allowance will be released until the previous event's closing financial report is received.





BUDGET WORKSHEET

Place _____ Estimated Population _____

Evangelist _____ Pastor _____

Note: For Hispanic Meetings, please include the following information so that proper arrangements can be made with the employing organization for the evangelist to come (must give 30 days advance notice):

Where speaker is coming from (name of conference): _____

Contact person: _____ Contact Email: _____

Date of Meetings: From _____ to _____

Cost of Evangelist: (Get the information from the evangelist you are inviting)

Remuneration	\$ _____	Per diem traveling to meetings	\$ _____
Lodging	\$ _____	Per diem during meetings	\$ _____
Travel to meetings	\$ _____	Miscellaneous	\$ _____
Travel during meetings	\$ _____		\$ _____
			Total Evangelist: \$ _____

Advertising:

Direct Mail	\$ _____	Site Sign	\$ _____
Handbills	\$ _____	Radio	\$ _____
Newspaper	\$ _____	Television	\$ _____
Internet	\$ _____		\$ _____
			Total Advertising: \$ _____

Materials:

Bibles	\$ _____	Decision/Attend. Cards	\$ _____
Books/Literature	\$ _____		\$ _____
			Total Materials: \$ _____

Other Expenses:

Children's Program	\$ _____	Postage	\$ _____
Hall Rental	\$ _____	Software/Hardware	\$ _____
Backdrop/Branding	\$ _____		\$ _____
			Total Other Exp.: \$ _____

Grand Total of All Expenses: \$ _____





BRIDGING EVENT WORKSHEET INSTRUCTIONS: Please enter the “bridging events” for which you are requesting conference funds (remember that most seed sowing events remain the responsibility of the local church as part of its annual Personal Ministries / Evangelism budget). *NOTE: If you need more room to type in the table, you can change the font size.*

Bridging Event (Description)	Location	Date	Total Cost (Estimate)
Total cost of bridging events:			
<i>(maximum amount of conference funding per year for combined events is \$1,250)</i>			

Send Check to:

Name _____ Title _____

Address _____

Need to Receive Check by the Following Date _____

For office use only:

Date _____ Approved By _____ Check Sent _____

Name of Pastor: _____ Church: _____

Signature of Church Board Chair/Pastor: _____ Date of Action: _____

This agreement signifies your church’s commitment to all stages of the evangelism cycle, thereby increasing the effectiveness of your ministry.